

## *Linen Instructions*

*Linens should not be pinned, tacked, stapled or placed in plastic bags. Avoid candle wax drippings as it will damage linen.*

*Damaged or lost linen will result in replacement costs for the customer.*

*\*Please return all linens in the following way\**

- 1. Make sure all food and garbage is removed from the linen.*
- 2. Place one linen flat on the ground.*
- 3. Pile additional linens onto flattened linen.*
- 4. Tie the corners of the flattened linen together to form a satchel.*
- 5. \*Skirting should have clips removed and be wrapped as it was at time of delivery.*

*Thank you for your cooperation  
and for choosing Total Events!*

